



NOTICE - PLEASE READ

All participants in Sunderland Youth and Community Orchestra activities

Safeguarding - What to do if you have a concern

- We want everyone to feel safe, protected and happy at orchestra.
- Please let Emma Mapplebeck or Fiona Raine know if you are ever worried about the safety or security of yourself or others while attending orchestra.
- We promise to deal with any concerns immediately.
- If you feel uncomfortable with anything, please speak to Emma Mapplebeck. Other people you can talk to are: Fiona Raine and Karen Gallon.
- If you are under 18, you should also talk to your parent or the adult who is responsible for you at orchestra.
- If you are under 18, we will always share any concerns with your parent or guardian unless the issue raised concerns them.
- Rehearsal and performance spaces are often in large buildings. You may need to use the kitchen and toilets. Please do not go beyond these areas, or the areas where the orchestra is working unless by invitation by the leaders of the orchestra and in a group.
- For your own comfort and security it is wise not to be alone in any part of the building.
- **If any member of the orchestra asks or tells you something worrying, you should immediately report it to Karen Gallon (designated Safeguarding lead), Fiona Raine (deputy), or Emma Mapplebeck, Musical Director**
- **You may also phone Emma Mapplebeck on 07929 403 544.**
- In an emergency, if you cannot contact any of the above named people, you can contact the Children's Services Referral Team on:
- **Telephone number: 0191 520 5560**
- **Out of hours: 0191 520 5552 - Further information is available at:**
<https://www.togetherforchildren.org.uk/what-we-do/concerned>